

**FINCHAMPSTEAD PARISH COUNCIL
MINUTES OF THE MEETING OF THE
FINANCE & GENERAL MANAGEMENT COMMITTEE
7.30PM ON 08 MAY 2024
At the FBC Centre, Gorse Ride North, Finchampstead**

PRESENT: Councillor R. Woof, Chair.
Councillors E. Allen; S. Bromley; D. Cornish; R. Cundy; S. McDonald & S. Weeks.

A. Everett, Clerk; K. Lang, Deputy Clerk.

35/2024 APOLOGIES FOR ABSENCE

Apologies were received from Councillors; G. Evans; G. Jukes OBE & G. Veitch

36/2024 DECLARATIONS OF INTEREST

No declarations were made.

37/2024 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 13 March 2024 were agreed as a true record and were signed by Cllr Woof.

38/2024 MATTERS ARISING FROM THE MINUTES

297/2024 Transfer of funds

This is now complete.

301/2024 Deputy Clerk to send a report showing website and Facebook statistics every 3 months. This is complete. The Facebook page has been deleted as it was linked to the old Clerks Facebook account. Deputy Clerk to investigate this and set up a new page if it cannot be recovered.

301/2024 Deputy Clerk to investigate the licence options for Canva. One licence will be purchased and training for the Clerk and Deputy Clerk will be arranged through the SLCC.

380/2024 Legal advice is being sought on the grant for the Finchampstead sports club. RW/GJ Cllrs Cundy and Woof have been sent the land registry documents and are investigating the restrictive charge.

380/2024 The resurfacing of Range Road will be added to the agenda for the next rights of way committee meeting. The committee voted against this request.

381/2024 The data protection policy to be reviewed. GJ - Complete
The financial regulations update to be completed. GJ, RW - Complete
Standing orders to be reviewed. RW, GJ - Complete

382/2024 Cllr Jukes contacting Windsor and Maidenhead Council to discuss the local nature recovery strategy and biodiversity net gain. There was a recent meeting which was attended by Cllr Jukes.

382/2024 Further discussions to be had on a CIL strategy and a meeting to be arranged. Ongoing.

PUBLIC PARTICIPATION SESSION

No members of the public were present.

39/2024 FINANCIAL POSITION OF THE COUNCIL

Unity Trust Bank current account

The balance on 02 May 2024 was £272,229.15

CCLA Public Sector Deposit Fund

The balance on 30 April 2024 was £2,365,263.47

CCLA Property Fund

£25,000 was invested in the Fund in August 2017. The investment remains stable.

Income and Expenditure to date

Report circulated showing the current position.

40/2024 COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDS

The current balance is £2,347,836

Income and Expenditure to date

- War Memorial relocation project (final payment) £7645
- Waverley Way play area £14,000
- Gorse Ride School £42,500
- Nine Mile Ride Primary £10,000
- War memorial Junction improvements £35,000
- Allotment water troughs £1,150
- Ratepayers Hall Solar Panels £17,337
- Allotment Gates £2,600
- St James' Church £12,000
- California Association OHP £482.50
- Allotment Sign £415.81
- Allotment Sign £210
- California Crossroads improvements £100,000
- Allotment Enhancements £16,400
- TOTAL £259,740.31**

Current approved commitments include:

- Allotment Enhancements
- California Country park improvements (provisional allocation)
 - The rescheduling of works now means that the covid woods and Lakeside regeneration will be starting in the Autumn which may impact access to the country park. Cllr Cornish to discuss with Andy Glencross at WBC and Cllr McDonald to follow up with Devi Lingam the Project Manager for the Lakeside regeneration project.
- War Memorial junction improvements (provisional allocation)

The following applications from WBC were considered for CIL funding:

- **Resurfacing of Roman Ride Project cost - £65,000 Funds Requested £65,000**

Roman Ride (Finchampstead Byway 31A), byway is currently in a poor condition. Project proposed to upgrade full length to tarmac for a more durable surface.

The Committee recommended that this request be discussed at the next rights of way committee meeting and that Cllr Cornish sets up a meeting with WBC to discuss byway resurfacing in Finchampstead.
- **Vermont Woods to California Country Park - Bridleway renovation Project cost £50,000 Funds requested £50,000**

Renovation of path surface linking the bridleway from Vermont Wood onto the California Country Park entrance and Greenway.

The Committee questioned the amount requested and recommended that this request be discussed at the next rights of way committee meeting. Prior to the meeting, the Deputy Clerk will check how much the resurfacing of the path by the FBC cost the Council in 2020 and report to the committee.

- **Woodmoor Play Area Project cost £24,458 Funds requested £24,458**
To install new springers, new gates and resurface pads.
The committee asked for information on how many children use the park. Cllr Cundy to investigate.
Clerk/Deputy Clerk to visit the site and confirm what equipment needs to be replaced.

41/2024 FINANCIAL REGULATIONS, STANDING ORDERS & RISK MANAGEMENT POLICIES

- Cllr Woof discussed the policy changes which were recommended by the Committee and will be taken to Main Council on the 15th of May.
- One of the changes to the Financial Regulations will allow Main Council to approve regular payments in advance without the need for them to be approved monthly.

42/2024 COMPLIANCE WITH FINANCIAL REGULATIONS

The Committee recommended that this item is taken to the next Main Council meeting.

43/2024 COUNCIL MANAGEMENT MATTERS / WORKING GROUP ACTIVITIES

To consider moving office files to SharePoint – The Committee requested further information on this request before making a decision. An IT working group will be set up where this will be discussed. Terms of reference need to be written for this group. Clerk and Cllr Jukes to organise.

44/2024 COUNCILLOR FORUM

45/2024 DATE OF NEXT MEETING

The next meeting will be held on 10 July 2024.

These minutes are subject to approval at the next meeting of the Committee.

FINANCE & GENERAL MANAGEMENT COMMITTEE 05 MAY 2024

SUMMARY OF ACTIONS

MINUTE REFERENCE	ACTION	RESPONSIBLE PERSON(S)
301/2024	The Facebook page removal will be investigated, and a new page created if it cannot be recovered	Deputy Clerk
301/2024	Purchase a licence for CANVA and book the SLCC training session.	Deputy Clerk
380/2024	Legal advice is being sought on the grant for the Finchampstead sports club.	RW/GJ
382/2024	Further discussions to be had on a CIL strategy and a meeting to be arranged.	Deputy Clerk
40/2024	Access to California country park during the covid woods and Lakeside regeneration projects will be investigated.	DC/SM
	The resurfacing of Roman Ride to be discussed at the next Rights of way committee meeting.	DC
	A meeting will be arranged to discuss the WBC resurfacing programme in Finchampstead to be discussed with them.	DC
40/2024	The bridleway resurfacing at Vermont woods will be discussed at the next Rights of way committee meeting.	DC
40/2025	Investigation into how many children use Woodmore Park and a site visit to be arranged.	RC, Clerk, Deputy Clerk
41/2024	The changes to the financial regs, standing orders and risk management policies to be taken to Main Council.	Deputy Clerk
42/2024	Compliance with financial regulations to be taken to Main Council.	Deputy Clerk
43/2024	An IT working group to be set up and terms of reference written.	Clerk, GJ

