

Present:

Allan Gibson                      David Cornish  
Andrew Pearce                  Pauline grainger  
Graham Jukes                    Roland Cundy

Apologies:

Roger Marshallsay

1) Minutes of meeting

Minutes of meeting 10/09/19 accepted and signed as a true record of meeting. A signed copy to be given to Parish Clerk for filing.

2) Actions

- a) DGC to enquire if the PC would take ownership of the Survey Monkey account long term. Council meeting next week. ONGOING
- b) DGC will email all of our 'loose, lost or tentative' contacts and ask them to become 'occasional helpers'. DGC will also post a request for helpers on the Facebook page. Quite a good response from Facebook. CLOSED
- c) DC to find out if there is a more recent project plan than one presented on 30-7-19. ONGOING
  1. AG look at distributing outstanding delivery rounds; suggested JC be asked to deliver Jerry Moor Hill. JC took a round (not Jerry Moore) and all rounds covered. CLOSED
  2. DC talk to RC about "swapping" Wellingtonia/Ridges for one of his rounds. RC confirmed willingness to deliver where required. CLOSED
  3. AP contact Steve Bowers about advising partially sighted residents about alternative questionnaire formats. SB did not have a list and thought with GDPR issues it was unlikely there was one. CLOSED
  4. AG report to Full Group on 10/09/19 initial comments on test questionnaires. There have been 61 replies to date (12 Survey Monkey (SM) and 49 hard copies.) First impressions were they were positive and encouraging with a very high percentage in support of vision and objectives. CLOSED
  5. DC arrange meeting for DC/AG with Simon Weeks. ONGOING
  6. DC arrange meeting for some members of SG to meet with WBC. ONGOING
  7. AG determine if we need LA (Bell-Cornwell) to help with Housing Needs number. ONGOING

3) Full Group meeting Report – AG

DC explained the change in structure discussed at the meeting necessary because more people are happy to work on individual tasks as opposed to attending meetings. There are three main groups going forwards led by the committed and enthused volunteers:

Brown, led by Housing but to include retail, traffic, etc

Green, led by Green Spaces and to include cycle paths, walking paths, bridleways etc

Engagement, led by Comms to cover communication, engagement, publishing etc

AG explained each group needed to work with hard and soft data:

Hard: published available facts and figures, technical research etc

Soft: opinions, views, needs and much of this will come out of 1<sup>st</sup> and 2<sup>nd</sup> phase questionnaires

GJ stressed the hard data would be required to give strength /justify the policies themselves

AG highlighted what has been achieved so far and said the next significant hurdle is getting the questionnaire out and the results analysed. Lyn Barrow is leading this and NW has provided an excel spreadsheet from the SM analysis which she has been able to combine with the "test" hard copies.

NW, JA, LB & PG are meeting on 4<sup>th</sup> October to decide the best way to analyse the survey returns

from the parish as a whole based on the work NW/LB have done to date on the test questionnaires. AG has every confidence we will get the information we require to move forwards from this process. AG advised the banner is now up at California Crossroads and the priorities now were getting the survey delivered and meeting with WBC re housing.

4) Strategy

DC is concerned that as WBC is currently working through its call for sites we might be missing an opportunity to get our housing number ahead of WBC with the current schedule we are working to. WBC is due to publish its sites in the autumn for public consultation so we might lose some of the sites we are potentially looking at in the course of the NDP.

There was discussion about sequencing and timing and in summary RC felt timing would always be an issue and we should stick to the plan schedule.

AG felt we had to have a debate about whether or not we should be applying for the additional funding for allocated sites for affordable housing for sale and the need for a housing needs assessment so a positive decision is made one way or the other.

5) AOB

- i. RC offered to help with inputting completed questionnaires into system.
- ii. GJ advised he is meeting with CM tonight to discuss Green Spaces. AG, DC will try and attend.

Actions

Ongoing

- a) DGC to enquire if the PC would take ownership of the Survey Monkey account long term. Council meeting this week.
  - b) DC to find out if there is a more recent project plan than one presented on 30-7-19.
  - c) DC arrange meeting for DC/AG with Simon Weeks.
  - d) DC arrange meeting for some members of SG to meet with WBC.
  - e) AG determine if we need LA (Bell-Cornwell) to help with Housing Needs number.
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- 1. AG contact GM, CM re offer from Brian Smith to help with work on commercial and retail needs but not as a leader of a separate group. He was happy to work alongside "Brown" group.
  - 2. PG trial a second questionnaire input onto Survey Monkey to see if SM will accept multiple inputs from one computer.

Dates of next meetings: October 1<sup>st</sup>, 15<sup>th</sup> 29<sup>th</sup> 9.30am FBC

Meeting closed 10.04 am

Signed as a true record of the meeting: .....

Date:.....

