

## FINCHAMPSTEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF FINCHAMPSTEAD PARISH COUNCIL HELD AT 7.30 PM ON 17 APRIL 2019 AT THE FBC CENTRE, GORSE RIDE NORTH, FINCHAMPSTEAD

---

**PRESENT:** Cllr R. Cundy, Chair; Cllr S. Bromley, Vice Chair.  
Cllrs S. Bowers, D. Cornish, Mrs C. Driver, Mrs B. Eyle, G. Jukes OBE,  
Mrs N. Jennings – Frisby, Mrs R. Margetts, R. Marshallsay, J. May, Mrs S. McDonald,  
A. Pearce, R. Rampton, S. Weeks, R. Woof and G. Veitch.

Mrs K. Dagnall, Clerk.

#### **140/2019 APOLOGIES FOR ABSENCE**

All Councillors were present.

#### **141/2019 DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### **142/2019 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of the Council held on 21 March 2019 were approved and signed as a true and correct record.

#### **PUBLIC PARTICIPATION SESSION**

No members of the public were present.

#### **143/2019 CHAIRMANS REPORT**

- The new Wokingham Borough Council (WBC) Chief Executive is now in post and has been invited to a meeting with Parish Council representatives on 15 May.
- Several Councillors and the Clerk are meeting a WBC Officer at the California Country Park on 18 April to view progress with the improvements to the Park.

#### **144/2019 COMMITTEE REPORTS**

##### **PLANNING COMMITTEE**

Cllr Veitch reported on the meeting held on 3 April 2019.

##### **Applications**

11 applications were considered.

Objections were lodged against development proposals at:

- 102A Kiln Ride

There were no objections to proposals at The White Horse Bungalow, Church Lane, but the concerns of the neighbouring property owners were noted.

##### **Decisions**

Decisions were in line with WBC decisions with the exception of:

- |                           |              |             |
|---------------------------|--------------|-------------|
| • Pinewood, Tintagel Road | FPC objected | WBC allowed |
| • 17 Cricket Hill         | FPC objected | WBC allowed |

It was noted that an application for up to 118 dwellings North of Nine Mile Ride has been refused by WBC. The Parish Council submitted objections to the application in July 2018.

### **Other matters**

- There is a new Appeal relating to proposals at 93 Reading Road.
- The Appeal relating to land north east of Brambletye, New Mill Road has been dismissed.
- The Gladman Land Appeal Hearing relating to proposals for development adjacent to Sand Martins Golf Course on the Finchampstead Road resumed on 8 April and ran for 5 days. Several Parish Councillors attended on various dates.
- A Public Inquiry relating to proposals for land to the rear of 6 Johnson Drive will start on 14 May. Cllr Marshallsay will be attending the Inquiry.
- Cllrs Marshallsay and Veitch and the Assistant to the Clerk met on 11 April to discuss current enforcement matters.
- A planning application has been submitted to Bracknell Forest Council for 165 homes in Little Sandhurst, adjacent to Horseshoe Lake. The Parish Council has not been formally notified or consulted but this is being followed up and the application will be discussed by the Committee at its meeting on 1 May.

### **FINANCE & GENERAL MANAGEMENT COMMITTEE**

Cllr Woof reported on the financial position of the Council and current matters.

#### **Financial position**

- Unity Trust Bank £25,343.32
- CCLA Public Sector Deposit Fund account £46,413.49
- CCLA Property Fund £25,000
- The above figures include £24,791.46 Community Infrastructure Levy (CIL) receipts.

It was noted that the Unity Trust Bank balance includes the first instalment of the precept (10%).

The schedule of payments totalling £8708.29 was circulated to all Councillors. The payments were approved unanimously, Cllrs Bromley and Woof agreed to authorise the electronic payments.

#### **Other matters**

- The HR Sub Committee has met and agreed terms and conditions for staff for the coming year.
- The Accountant has visited to complete the end of year accounts with the Clerk. The Annual Governance and Accountability Return will be presented to the May Main Council meeting for approval prior to being submitted to the external auditor, PKF Littlejohn.
- The Communications and Consultation Working Group met a potential web site provider on 22 March and Web Marketing Matters has been appointed to develop a new website for the Council.
- The 2018/19 Annual Report will be distributed to all households in the Parish during the week commencing 29 April.
- The Finchampstead Emergency Response (FER) Working Group held a meeting for Early Responders and Refuge representatives on 4 April.

The Working Group met again on 17 April. The Group will now be drafting an Emergency Plan and a further meeting for Responders and Refuge representatives is being planned for June 2019.

- The next meeting of the Committee is on 24 April. The main topic to be covered is the Community Infrastructure Levy (CIL). The Council is due to receive over £600,000 of CIL

funds later this year.

### **AMENITIES COMMITTEE**

Cllr Mrs Driver reported on current matters.

- The Community Litter Pick on 24 March was very successful with over 380 volunteers taking part. Over 200 sacks of litter were collected.
- The new seats have been installed at the California Ratepayers Hall bus stop.
- Cllrs Mrs Driver and Weeks and representatives from St. James' Church and the local Guide and Scout Groups are meeting on 14 May to discuss arrangements for the 2019 Remembrance Day parade and service. Thames Valley Police is no longer able to operate road closures for the event so an alternative venue may have to be considered.
- Residents have reported that young people have been creating bike tracks on and around the Warren Wood Bell Barrow. WBC has been notified and will be visiting the site regularly over the remainder of the Easter holiday. Signs have been installed.
- There will be a California Crossroads tidy up session on 19 May. Details will follow nearer the time and all volunteers are welcome.

### **RIGHTS OF WAY COMMITTEE**

Cllr Woof reported on current matters.

- WBC Officers have met Cemex UK Ltd. representatives to discuss the restoration of the Fleet Hill Farm site and have identified a number of areas which have not been completed or which need modification. Cemex has been asked to produce proposals for addressing these issues.
- WBC has confirmed that it is seeking quotations for improvements to the stretch of Heath Ride (BW24) leading to Wellingtonia Avenue. Improvement works to Roman Ride (BW 31/34) are also being arranged.
- The Greenway running from the California Country Park to Nine Mile Ride has not been completed, it is understood that this and the link paths to the California Greenway will be in place by the end of May. WBC will be asked for an update at the site meeting on 18 April.

### **ROADS & ROAD SAFETY COMMITTEE**

Cllr Bromley reported on current matters.

- SID sessions continue weekly. A new rota for May to July will be circulated shortly.
- Thames Valley Police held a Speedwatch meeting for Parish and Town Councils on 2 April. The Police are offering the Councils an Officer and the equipment to run Speedwatch sessions, provided that strict guidelines and procedures are followed.

The Finchampstead Speedwatch scheme will remain independent and will continue to operate under its existing procedures.

- War Memorial junction  
Further to previous discussions Councillors had submitted comments on the design options for the junction put forward by WBC following a request from the Parish Council. The Committee and other interested Cllrs met on 29 March to discuss the comments received, and it was agreed that none of the 3 design options were appropriate. The potential relocation

of the Memorial was discussed and informal enquiries are being made about the viability of this. The relocation of the Memorial would give more scope for making improvements to the junction, as well as allowing the Remembrance Day events and other visits to the Memorial to take place in safety.

Public consultation will take place at the appropriate stage.

- South East Water will be commencing major works in Finchampstead in July 2019, with an expected duration of 10 months. The first phase of work will be in Gorse Ride South, Billing Avenue and Finchampstead Road and will be undertaken between July and September. The second phase involves Nine Mile Ride and will involve a rolling closure of the road over several months.

A public exhibition is being held on 1 May at the FBC Centre from 3.30pm to 7.30pm.

There are various concerns including access to facilities including the Bohunt School and the California Country Park; the impact on footways and access for pedestrians; the continuation of bus services and the potential for other local roads to become rat runs. Cllr Weeks has already raised these and other issues with South East Water.

WBC has advised that no other scheduled roadworks will be permitted during the same period, but that it has no control over emergency utility works which may be required.

Cllr Bowers advised that the work on Billing Avenue needs to take in to account the changes to the existing road layout associated with the regeneration of the area. This is under discussion.

## **145/2019 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

### **Borough Parish Liaison Forum – 1 April**

Cllrs Bromley, Cundy, Jukes and Rampton attended the Forum. The main topic of discussion was the draft Borough Plan. Notes from the meeting have been circulated.

### **Finchampstead Park Management Committee**

The Annual General Meeting was due to take place on 8 April but this has now been rearranged to 29 April.

### **Gorse Ride Community**

Cllr Bowers advised that the Steering Group will be meeting again in early May.

There are a number of vacant properties on the Estate and this has led to a spate of burglaries. If it is not financially viable to bring a vacated property up to the 'decent homes standard' to allow its use as temporary accommodation it is boarded up.

The rodent issue appears to have been resolved.

The Community Engagement Worker has been arranging various activities for the community including Easter events and Arts Week.

## **146/2019 NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Cornish introduced Allan Gibson, the Chair of the Project Management Group.

The new team structure has been formalised, with a Steering Group, Project Management Group and four Work Groups in place with additional Work Groups to be created as the project develops. Terms of Reference have been drawn up for each Group.

Planning consultants Bell Cornwell have been appointed, although the terms and conditions and details of the work to be carried out are still to be confirmed.

The project is progressing well although it is slightly behind the original timescale proposed. A more detailed update will be provided at the Main Council meeting in June.

**147/2019 ARBORFIELD STRATEGIC DEVELOPMENT LOCATION (SDL)**

The next Community Liaison meeting is on 9 May. Cllr May will attend.

Street names for the first phase of the Legal and General development at Finchwood Park have been selected. These are based on an agricultural theme.

Crest Nicholson is arranging a meeting to present the latest proposals for the District Centre at Arborfield Green. Cllrs Bromley, Cundy and Veitch will be attending.

**148/2019 CORRESPONDENCE.**

Correspondence has been circulated by email and / or noted under agenda items above.

**149/2019 FORUM**

- A lunch for Councillors and staff will be held on 25 April.
- The Arborfield Green summer fete will be held on 6 July.
- The Finchampstead Village fete will be held on 29 June. The Parish Council will have a stand. Suggestions for new organisations or activities which could be included should be passed to Cllr Mrs Driver.
- The current roadworks on the Finchampstead Road between Church Lane and Warren Lane are due to Gigaclear installing cabling.
- Cllr Weeks noted that there was a report of a head on crash on Nine Mile Ride during the week commencing 8 April. No further information has come forward.

**150/2019 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL**

The next meeting will take place on Thursday 16 May 2019 at the Memorial Hall. Cllr Cundy advised that this is the Annual Meeting of the Council when the Chair is elected and Committee and Working Group memberships are confirmed. The Clerk will be circulating information on this shortly.

*These minutes are subject to confirmation at the next meeting of the Council.*

**FINCHAMPSTEAD PARISH COUNCIL - PAYMENT LIST 17 APRIL 2019**

<b>UNITY TRUST BANK ACCOUNT 10/04/19</b>			£25,343.32	
<b>CCLA DEPOSIT ACCOUNT 31/03/19</b>			£46,413.49	
<b>CCLA PROPERTY FUND 31/03/18</b>			£25,000.00	
INCLUDING CIL RECEIPTS TOTAL £24,791.46				
<b>TOTAL FUNDS</b>			<b>£96,756.81</b>	
	<b>NET</b>	<b>VAT</b>	<b>TOTAL</b>	
<b>Outstanding payments yet to be cleared</b>				
-				
<b>TOTAL PAYMENTS OUTSTANDING</b>			<b>£0.00</b>	

<b>Payments already approved and paid</b>				
BT TELEPHONE/BROADBAND	72.98	14.59	87.57	BTDD1
IBS - OFFICE PRINTER	163.17	32.63	195.80	163643740
GFT FENCING - BUS SHELTER SEAT INTST.	190.00	0.00	190.00	481982894
CLIFTON INGRAM - ALLOTMENT LEASES	3,000.00	600.00	3600.00	380929551
READIBUS - COMMUNITY TRIP 20 MARCH	85.00	0.00	85.00	673374849
SOUTHERN ELECTRIC	86.48	4.30	90.78	64673376
ROYAL MAIL - ANNUAL REPORT DISTRIB.	593.09	118.62	711.71	480785657
<b>PAYMENTS APRIL 2019</b>				
<b>Staff costs</b>			<b>£5,574.54</b>	
<b>Other costs</b>				
FBC CENTRE - OFFICE SERVICE CHARGE	758.25	0.00	758.25	373238447
FBC CENTRE - OFFICE RENT	781.64	0.00	781.64	"
JAY PRINTERS - ANNUAL REPORT PRINT	548.00	0.00	548.00	578824370
WINDOWFLOWERS - CAL X FLORAL DISPLAYS	459.75	91.95	551.70	176199917
CPRE SUBSCRIPTION	36.00	0.00	36.00	138098612
GREENHAM - FOOTPATH WARDEN KIT	90.97	18.19	109.16	272667103
A. HARLAND - ACCOUNTANT	225.00	0.00	225.00	655605301
<b>Allotment costs</b>				
FAA - SUBSCRIPTIONS X 3	39.00	0.00	39.00	903724067
<b>Grants and contributions - subject to final approval by Council where reqd</b>				
READIBUS - COMMUNITY TRIP 3 APRIL	85.00	0.00	85.00	262335440
<b>TOTAL APRIL 2019 PAYMENTS</b>		<b>£110.14</b>	<b>£8,708.29</b>	
<b>TOTAL REMAINING</b>			<b>£88,048.52</b>	
<b>APRIL PETTY CASH / CARD PAYMENTS</b>				
Total petty cash payments	6.49	0.00	6.49	
Total Card payments (Clerk)	121.85	22.00	143.85	
Total Card payments (Footpath Warden)	0.00	0.00	0.00	
<b>TOTAL</b>	<b>£128.34</b>	<b>£22.00</b>	<b>£150.34</b>	