

FINCHAMPSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF FINCHAMPSTEAD PARISH COUNCIL HELD AT 7.30 PM ON 13 DECEMBER 2017 AT THE FBC CENTRE, GORSE RIDE NORTH, FINCHAMPSTEAD

PRESENT: Cllr Cundy, Chair. Cllr Bromley, Vice Chair.
Cllrs Bowers, Cornish, Mrs Driver, Mrs Eytel, Mrs Hartwell, Marshallsay, May, Pittock,
Rampton (part), Veitch, Weeks, and Woof.

Mrs Dagnall, Clerk.
Mrs Kent, Assistant to the Clerk.

474/2017 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Jennings-Frisby and Cllr Pearce.

475/2017 DECLARATIONS OF INTEREST

No declarations were received.

476/2017 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Council held on 16 November 2017 were signed as a true and correct record.

477/2017 CHAIRMANS REPORT

- Cllr Cundy advised that we have just received a report from the 'visioning' session held on 11 November 2017. Information will be circulated and plans for the next stage considered in due course.
- Following the resignation of Sheila Yorke the Notice of Vacancy was published for the required period and no election has been called. The Clerk has started advertising the vacancy and we hope to be able to co-opt a new Councillor at our February 2018 meeting.
- Cllr Cundy and the Committee Chairpersons are meeting the interim Chief Executive of Wokingham Borough Council (WBC) on 4 January 2018.
- WBC Cllr David Lee will be attending the Council meeting on 18 January 2018.
- Cllr Cundy encouraged Cllrs to complete the WBC consultations on highways and on budget as these are designed for individual responses. Hard copies are available in the Parish Office and the Library, and the Clerk will circulate the links to these consultations and the Green Way consultation again.

PUBLIC PARTICIPATION SESSION

No members of the public were present.

478/2017 COMMITTEE REPORTS

PLANNING COMMITTEE

Cllr Veitch reported on the meeting held on 29 November 2017. Minutes of the meeting have been circulated.

Applications

15 applications were considered.

Objections were lodged against the following development applications.

- Land adjacent to and opposite Sand Martins Golf Club (revised plans).
- 145 Nashgrove Lane (adjoining Parish application).
- Land west of Twin Oaks, Longwater Lane.
- 38 Ravenswood Avenue.
- The Lodge, North Court, The Ridges.
- Plot 1, Little Moor, Park Lane.

An application for changes at the Think Ford Garage, Finchampstead Road was considered. The proposal is to close the petrol station and to use the space for car sales. There were no objections but comments were submitted about the need to have off road parking for delivery vehicles and transporters.

Decisions

Decisions were in line with WBC decisions with the exception of the following:

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|--|-------------------|-------------|
| • Land north east of Brambletye, New Mill Road | FPC no objections | WBC refused |
| • 9 Pine Drive | FPC no objections | WBC refused |
| • Landmark House, Jubilee Road | FPC no objections | WBC refused |
| • Westwood Cottage, Sheerlands Road | FPC no comments | WBC refused |

Other matters

- There were no new appeals. The appeal at Silverstock Manor, Sandhurst Road was dismissed. The appeal relating to the proposed erection of a single dwelling at land adjacent to 16 Barkham Ride was allowed, but the appeal relating to a breach of conditions on the same site was dismissed.
- Cllr Marshallsay attended an informal hearing on 29 November 2017 relating to proposals for land opposite Warren Lodge, Warren Lane. Cllr Weeks also attended the hearing.
- There were 13 new enforcement issues, 4 issues were closed.
- A letter has been sent to Alok Sharma MP in response to the reply received to the initial letter sent in August 2017. A separate letter has been sent to the Prime Minister, Secretary of State and other appropriate persons in relation to housing matters, particularly issues around the 5 year land supply.
- Cllr Veitch and the Clerk have written an advice note for residents about the current situation with housing development in the Borough and the Parish. This will be sent out with the December e newsletter.

FINANCE & GENERAL MANAGEMENT COMMITTEE

Cllr Woof reported on the financial position of the Council and current matters.

Financial position

- | | |
|---|------------|
| • Unity Trust Bank | £17,826.27 |
| • CCLA Public Sector Deposit Fund account | £75,954.88 |
| • CCLA Property Fund | £25,000 |
| • Including £4,859 CIL receipts. | |

The schedule of payments totalling £16,288.86 (gross) was circulated to all Cllrs and was unanimously approved. Cllrs Bromley and Woof agreed to authorise the electronic payments.

The sum of £30,000 will be transferred from the CCLA Public Sector Deposit Fund to the Unity Trust account shortly.

- The 2018/19 draft budget is being prepared and will be considered by the Finance and General Management Committee at its meeting on 9 January 2018.
- Staff appraisals are underway and will be completed before Christmas. Cllr Woof advised that the HR Sub Committee will meet immediately before the January Finance Committee meeting.
- A printer is being leased for the Parish Office and will be installed this week.
- Cllr Mrs Eyle was welcomed as a new member of the Committee.

AMENITIES COMMITTEE

Cllr Mrs Driver reported on current matters.

- The telephone box has now been refurbished and converted to a book swap. All Cllrs were invited to take and donate books, and asked to monitor the facility including the noticeboard – this is intended for community events and information not advertising.
- The new defibrillator at the California Ratepayers Hall is now operational and the unit at St James' Church Centre will be operational soon.
- Cllrs Veitch and the Clerk attended the Allotment Association Annual General Meeting on 22 November 2017. Cllrs Cundy and Weeks also attended.

Goodger Design Associates have been commissioned to prepare a design, specification and cost estimate for the car park extension and new water points.

Cllrs Veitch, Weeks and the Clerk have met representatives from Cemex UK Ltd and its land agent to discuss the lease, rent and opportunities for taking on additional land adjacent to the allotment site. A reasonable compromise was reached and should be confirmed soon.

- 3 more trees will be planted at Burnmoor Meadow next week.
- Cllr Mrs Eyle was welcomed as a new member of the Committee.

RIGHTS OF WAY COMMITTEE

Cllr Woof reported on current matters.

- Planings have now been spread on BP4 and FP13 (west of Longwater Road) to improve the path surfaces. The Parish Council paid for the material which was spread by WBC on BP4 and by the allotment tenants on FP13.
- A fee estimate has been obtained for the drawing up of a design, specification and cost estimate for improvements to FP33 to bring it to bridleway standard. Cllr Woof will be discussing this with WBC.
- The Green Way was officially opened on 2 December, several Cllrs and the Clerk attended.
- A public consultation is underway on the next Green Way which will link the new Green Way in the California Country Park with Nine Mile Ride. This is a particularly important link for horse riders. Cllrs Cornish, Woof and the Clerk will be compiling a response on behalf of the Parish Council. Individual responses can also be submitted – the Clerk will circulate the link to the consultation again.

- WBC is setting up a sub group to consider cycling matters. Cllrs Cornish and Woof will be discussing cycling and potential involvement with the new group with WBC.

ROADS & ROAD SAFETY COMMITTEE

Cllr Bromley reported on current matters.

- Cllrs Bromley and Cundy attended a WBC Strategic Transport Modelling session on 29 November 2017.
- Speed Indicator Device (SID) sessions continue on a weekly basis.
- An application has been submitted to the Public Protection Community Fund for a digital camera designed for use at Speed watch sessions.

It was noted that the Finchampstead Neighbourhood Action Group has applied to the Fund for a grant towards a portable SID.

- The work at the Church Lane / White Horse Lane junction is almost complete. Access to the noticeboard and planting of the new bed will now be considered.
- Avery Car Park proposals – liaison with WBC continues and the final scheme should be agreed shortly. This will then be costed by WBC.

479/2017 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Finchampstead Park Management Committee – 4 December 2017

Cllrs Bromley, Cundy and Weeks attended the meeting. The Committee agreed to progress with various projects including improvements around the play area, work to the beech hedge and the installation of a knee rail on the roadside verge.

Gorse Ride Steering Group – 6 December 2017.

Cllrs Bowers, Cundy and Rampton attended the meeting. Cllr Bowers was appointed Chair of the Group and the Council congratulated him on this appointment.

The Group considered 3 outline proposals for the layout of the new development - the Clerk will be circulating details. Cllr Bowers advised that a number of meetings are taking place to progress the project, and opportunities are being provided for residents and stakeholders to be kept informed about and involved with the project.

Village Club Trustees – 13 December 2017

Cllr May advised that the Scout Group continues to use the Hut and is undertaking essential maintenance work as well as improvements including creating an area of hard standing for the trailers.

The Group continues to thrive but has still not reached agreement with WBC over its continued use of the building in the California Country Park.

Keep Mobile – 13 December 2017

Cllr Rampton advised that community transport operators are trying to enforce regulations which will adversely impact charitable organisations providing community transport. Keep Mobile has been lobbying Central Government over this and has gained the support of some Members of Parliament.

480/2017 ARBORFIELD STRATEGIC DEVELOPMENT LOCATION (SDL)

- The Community Liaison Group met on 20 November 2017. Cllr Pearce attended and his notes have been circulated.
- A meeting with the Defence Infrastructure Organisation (DIO) is taking place on 14 December 2017 to discuss concerns over the maintenance of land owned by the DIO.
- Crest Nicholson has requested a meeting to discuss proposals for the new District Centre at Arborfield Green. A date is being arranged and it is intended that Cllr Cundy, the Clerk and Committee Chair persons will attend.
- Hogwood Farm – as recently advised by Cllr Weeks, Legal and General Homes have purchased the Hogwood Farm site. A press release has been circulated.

481/2017 CONSULTATION AND COMMUNICATIONS

A report on communications in the previous 3 months was circulated to Cllrs.

Cllr Cundy advised that the Working Group met on 8 December 2017. The initial findings of the household consultation were discussed – the full report is now available, this will be circulated and a further meeting will be arranged to discuss this and the next stages.

Welcome packs for new residents were also discussed and plans agreed to phase the current packs out and replace with a more basic pack. A further pack will be developed for use with the new residents moving to properties on the areas of the Arborfield SDL which fall within Finchampstead.

Cllr Bromley advised that the web site hosting is being transferred to Heart Internet. This will involve some changes to email arrangements.

482/2017 CORRESPONDENCE

Correspondence has been circulated by email.

The following organisations have sent letters or emails of thanks for the grants or donations received: Blackwater Valley Countryside Partnership and Finchampstead Primary School.

483/2017 FORUM

- A card and gift from former Cllr Mrs Sheila Yorke was noted and appreciated.
- Cllr Pittock advised that the General Data Protection Regulations come into force in 2018. The Clerk is aware of this and will be drawing up an action plan once sector specific guidance is available.

484/2017 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL

The next meeting will take place on Thursday 18 January 2018 at 7.30pm at the Memorial Hall.

The 2018 meeting schedule has been circulated and a hard copy is included in Cllrs packs.

These minutes are subject to confirmation at the next meeting of the Council.

UNITY TRUST BANK ACCOUNT 8/12/17			£17,826.27	
CCLA DEPOSIT ACCOUNT 30/11/17			£75,954.88	
CCLA PROPERTY FUND 31/08/17			£25,000.00	
INCLUDING CIL RECEIPTS TOTAL £4,859				
TOTAL FUNDS			£118,781.15	
	NET	VAT	TOTAL	
Outstanding cheques yet to be cleared				
BLACKWATER VALLEY C/SIDE PTNERSHIP	4,000.00	0.00	4000.00	CH300235
TOTAL CHEQUES OUTSTANDING			£4,000.00	
Payments already approved and paid				
BT TELEPHONE/BROADBAND	63.48	12.69	76.17	DD
WEL MEDICAL 2 X DEFIBRILLATORS	2,732.50	546.50	3279.00	134486528
MJ BODINGTON - TELEPHONE BOX WORKS	1,178.96	133.36	1312.32	425504774
PAYMENTS DECEMBER 2017				
Staff costs			£4,814.23	
Other costs				
READING ASPHALT - CHURCH LANE WORKS	4,240.00	848.00	5088.00	20470587
CHAIRMAN'S EXPENSES	55.63	0.00	55.63	223214363
Allotment costs				
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Grants and contributions - subject to final approval by Council where appropriate				
READIBUS - COMMUNITY TRIPS	311.00	0.00	311.00	879751026
FB CHURCH YOUTH WORK JULY - DEC 17	6,000.00	0.00	6000.00	40694599
TOTAL DECEMBER 2017 PAYMENTS		£848.00	£16,268.86	
TOTAL REMAINING			£98,512.29	
DECEMBER PETTY CASH / CARD PAYMENTS				
<i>Total petty cash payments</i>	23.68	0.00	23.68	
<i>Total Card payments (Clerk)</i>	87.00	17.40	104.40	
<i>Total Card payments (Footpath Warden)</i>	0.00	0.00	0.00	
TOTAL			£128.08	