

FINCHAMPSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF FINCHAMPSTEAD PARISH COUNCIL HELD AT 7.30 PM ON 18 OCTOBER 2017 AT THE FBC CENTRE, GORSE RIDE NORTH, FINCHAMPSTEAD

PRESENT: Cllr Cundy, Chair. Cllr Bromley, Vice Chair.
Cllrs Bowers, Mrs Driver, Mrs Eytel, Mrs Jennings-Frisby, Marshallsay, May, Pearce,
Rampton, Weeks, Woof and Mrs Yorke.

Mrs Dagnall, Clerk.

399/2017 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Cornish, Mrs Hartwell, Pittock and Veitch.

400/2017 DECLARATIONS OF INTEREST

Non pecuniary declarations of interest were received as follows:

Cllr Bromley: California Ratepayers Association; Finchampstead Park Management Committee.

Cllr Cundy: California Ratepayers Hall; FBC Centre Advisory Board; Finchampstead C of E Primary School; Finchampstead Park Management Committee.

Cllr Mrs Jennings-Frisby: California Ratepayers Association.

Cllr May: Citizens Advice Bureau; Nine Mile Ride Primary School.

Cllr Pearce: Citizens Advice Bureau.

Cllr Rampton: Gorse Ride Infant and Primary Schools; Keep Mobile.

Cllr Weeks: Blackwater Valley Countryside Partnership; FBC Centre Advisory Board; Finchampstead Park Management Committee; MS Therapy Centre.

Cllr Woof: Blackwater Valley Countryside Partnership.

401/2017 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Council held on 21 September 2017 were signed as a true and correct record.

402/2017 GORSE RIDE ESTATE REGENERATION PROJECT

The Council received a presentation by Louise Strongitharm and Zareena Ahmed-Share of Wokingham Borough Council (WBC). The presentation covered the current position and the next stages with the project and will be circulated with the minutes of the meeting.

403/2017 CHAIRMANS REPORT

- Cllr Cundy advised that the Council's Financial Regulations allow Committee expenditure of up to £2000 provided this is included in the approved budget. Only items over £2000 require full Council approval.
- WBC has advised that it received a request to review the decision to list the Queens Oak Public House as an Asset of Community Value. A review has taken place but the decision has been upheld.
- A 'Visioning session' has been arranged for the Council for 11 November 2017, to start the process of developing a new Forward Plan or Strategy for 2018 onwards. This will be facilitated by the Hampshire Association of Local Councils (HALC). All Councillors will be contacted by HALC shortly with an outline of the day and some initial questions.

The session will be held at the Memorial Hall from 9.45am for a 10am start, finishing by 3pm at the latest. Refreshments and lunch will be provided.

- Cllr Bromley and the Clerk attended a half day conference on Neighbourhood Development Plans and will present a report to the November Council meeting.

PUBLIC PARTICIPATION SESSION

No members of the public were present.

404/2017 COMMITTEE REPORTS

PLANNING COMMITTEE

Cllr Marshallsay reported on the meeting held on 4 October 2017. Minutes of the meeting have been circulated.

Applications

13 applications were considered. Residents attended the meeting in relation to the application at 26 The Spinney.

Objections were lodged against the following applications.

- 26 The Spinney
- 158 Barkham Ride

Decisions

Decisions were in line with WBC decisions with the exception of the following:

- | | | |
|--------------------|--------------|--------------|
| • 15 St James Road | FPC objected | WBC approved |
| • 89 Barkham Ride | FPC objected | WBC approved |

The decision on Tree Tops, Heath Ride granted a certificate of lawful development for only two workshops, not the currently expanded site.

Other matters

- There are new Appeals relating to land opposite Warren Lodge, Warren Lane; land adjacent to 357 Nine Mile Ride and 233 Nine Mile Ride.
- Cllr Veitch attended the Borough Parish Liaison Forum on 10 October 2017 and a report on the Local Plan Update and other planning matters covered at the meeting has been circulated.

FINANCE & GENERAL MANAGEMENT COMMITTEE

Cllr Woof reported on the financial position of the Council and the meeting held on 11 October 2017. Minutes of the meeting have been circulated.

Financial position

- | | |
|---|------------|
| • Unity Trust Bank | £82,441.16 |
| • CCLA Public Sector Deposit Fund account including £24,859 CIL receipts. | £75,931.72 |
| • CCLA Property Fund | £25,000 |

Business Continuity and Emergency Planning

Cllrs Bromley, Woof and the Clerk will be meeting this week to progress the Business Continuity Plan.

Grants and donations

The Committee discussed applications for grants and donations for various organisations. Details are listed in the minutes of the meeting held on 11 October 2017. Cllr Woof advised that all the

grants and donations are within the budgeted provision and recommended these for approval. This was unanimously agreed.

The schedule of payments totalling £59,330.75 (gross) was circulated to all Cllrs. It was noted that this included all grants and donations, the Community Infrastructure Levy contribution to WBC for the Green Way, and the cost of the June 2017 By Election. The payment list was unanimously approved. Cllrs Bromley and Woof agreed to authorise the electronic payments.

Cllr Woof advised that a late grant application from the Finchampstead Netball Club has been received. This will be circulated to Cllrs when further information has been obtained, for consideration at the November meeting of the Council.

CONSULTATION AND COMMUNICATIONS

Cllr Cundy advised that plans are in place for the household consultation and a copy of the consultation is included in Cllrs packs. The document will be distributed to all households on 6 November 2017. The option to complete it online will be available.

Cllrs Mrs Eytel and Pearce and the Assistant to the Clerk have met to discuss Welcome Packs for new residents and potential changes to the format of the packs.

AMENITIES COMMITTEE

Cllr Mrs Driver reported on current matters.

- Barkham Ride roundabout and surrounds – WBC has to date refused permission for any improvements to be made to the roundabout or its surrounds. The Clerk will forward details to Cllr Weeks to follow up with WBC.
- California Crossroads – a tidy up session is planned for 5 November 2017. More details will follow shortly. A contractor has been appointed to undertake some works in advance of the volunteer session.
- Telephone box – an order has been placed for the refurbishment of the box and the installation of shelving for use for a book swap.
- Allotments – the rules are currently being reviewed to ensure they are current and appropriate. Plans for the car park extension are being progressed.
- The maintenance of the surrounds to the War Memorial is being closely monitored.

RIGHTS OF WAY COMMITTEE

Cllr Woof reported on current matters. The next meeting of the Committee is on 8 November 2017.

- Cllrs Weeks and Woof will be attending the Annual General Meeting of the Blackwater Valley Countryside Partnership on 3 November 2017.
- WBC has agreed to supply and spread planings on BP 4, and to supply planings for FP 13 which the allotment tenants will spread. The Parish Council will be covering the cost of the materials.
- Efforts continue to be made to encourage WBC to progress some of the larger improvement works to paths including drainage work to BP 26, and improvement of a section of FP33 and its re designation to a bridleway.

- The new Green Way running from the FBC Centre through the California Country Park will be officially opened in November 2017 although signing is not complete. Various snagging items are in hand.

The Commonfield Lane crossing will remain as an uncontrolled crossing, WBC will keep this under review.

- WBC has confirmed that it will be lighting the Green Way from the FBC Centre to Commonfield Lane – the work will be completed by September 2018. Small street lights will be used and will be in operation from 3pm to 6pm and in the morning.
- The second phase of the Green Way running from the California Country Park to Nine Mile Ride is currently at the design stage, a consultation will take place on this and subject to the outcome the path will be constructed in spring 2018.

ROADS & ROAD SAFETY COMMITTEE

Cllr Bromley reported on current matters. The next meeting of the Committee is on 25 October 2017.

- Speed Indicator Device (SID) sessions have been on hold as Police resources to issue follow up letters have been temporarily unavailable.

WBC has installed a temporary Vehicle Activated Sign (VAS) on Gorse Ride North where traffic monitoring and a SID session have indicated there is a speeding issue.

A mobile SID has been loaned from the supplier and will be tested on site(s) and demonstrated at the next Committee meeting.

- WBC has finally provided 3 layout options for improvements to the Avery Corner Car Park.
- Cllrs Bromley and Cundy attended a WBC Civil Parking Enforcement briefing on 25 September 2017.
- Further to the discussion at the previous meeting the Council has confirmed that it will take on responsibility for the two bus shelters being installed by WBC on Nine Mile Ride. Maintenance requirements are expected to be minimal.

405/2017 REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

FBC Centre Advisory Board – 3 October 2017.

Cllrs Cundy advised that various matters were discussed including parking, signage and potential links with the Arborfield Church.

The café has had a good summer, the multi use games area has been very successful, and Library use has increased.

Borough Parish Liaison Forum – 10 October 2017

Cllrs Rampton and Veitch attended the meeting. The Local Plan Update and 5 Year Land Supply were the main areas discussed – Cllrs Veitch's notes have been circulated.

406/2017 ARBORFIELD STRATEGIC DEVELOPMENT LOCATION (SDL)

- The provision of medical facilities for residents of the SDL is still under discussion.

407/2017 CORRESPONDENCE

Correspondence has been circulated by email.

- An invitation has been received for the WBC Sports Awards on 24 November 2017 at 7pm

408/2017 FORUM

- Cllr Pearce queried the position with Barkham Square. Cllr Weeks advised that this is one of the 260 sites put forward through the WBC 'Call for Sites' and no decisions have been made.
- Cllr Weeks requested that Rural Exception Sites be discussed at the next meeting of the Council.
- Cllr Bowers advised that the changes to Universal Credit will be an issue for many residents of the Gorse Ride Estate.
- Cllr Rampton advised that some paths are affected by encroaching vegetation and asked that this be included in a newsletter.

409/2017 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL

The next meeting will take place on Thursday 16 November 2017 at 7.30pm at the Memorial Hall.

These minutes are subject to confirmation at the next meeting of the Council.

UNITY TRUST BANK ACCOUNT 10/10/17			£82,441.16	
CCLA DEPOSIT ACCOUNT 31/08/17			£75,931.72	
CCLA PROPERTY FUND 31/08/17			£25,000.00	
INCLUDING CIL RECEIPTS TOTAL £24,859				
TOTAL FUNDS			£183,372.88	
	NET	VAT	TOTAL	
Outstanding cheques yet to be cleared			0.00	
-				
TOTAL CHEQUES OUTSTANDING			£0.00	
Payments already approved and paid				
BT TELEPHONE/BROADBAND	63.48	12.69	76.17	DD
PAYMENTS OCTOBER 2017				
Staff costs			£4,835.47	
Other costs				
WINDOWFLOWERS LTD	447.00	89.40	536.40	42583603
SOUTHERN ELECTRIC - ST LIGHT ENERGY	132.69	6.63	139.32	CH300226
FBC CENTRE - OFFICE RENT / SERVICE CH	1480.09	0.00	1480.09	807270575
WBC - ELECTION COSTS	6322.41	0.00	6322.41	124688032
ROYAL MAIL - CONSULTATION DISTRIBUTION	313.38	62.68	376.06	250786465
Allotment costs				
FAA SUBSCRIPTIONS & CHARGES X 80	1,040.00	0.00	1040.00	960468133
Grants and contributions - subject to final approval by Council where appropriate				
READIBUS - COMMUNITY TRIPS	168.00	0.00	168.00	311752221
WBC - GREEN WAY CONTRIBUTION (CIL)	20,000.00	0.00	20000.00	692942350
BERKSHIRE MS THERAPY CENTRE	992.00	0.00	992.00	94891672
BERKSHIRE VISION	230.00	0.00	230.00	CH300227
CITIZENS ADVICE BUREAU	3,143.00	0.00	3143.00	291059
HOME START WOKINGHAM	800.00	0.00	800.00	279330445
KEEP MOBILE	3,500.00	0.00	3500.00	241437104
ME2 CLUB	500.00	0.00	500.00	366526068
WOKINGHAM JOB SUPPORT CENTRE	1,000.00	0.00	1000.00	CH300228
WOKINGHAM VOLUNTEER CENTRE	1,200.00	0.00	1200.00	332238485
CALIFORNIA ASSOCIATION	1,000.00	0.00	1000.00	113037312
FINCHAMPSTEAD PARK MGMT COMMITTEE	400.00	0.00	400.00	CH30229
HELEN TAYLOR CHURCHYARD TRUST	800.00	0.00	800.00	CH300230
NINE MILE RIDE PRIMARY SCHOOL	2,697.00	0.00	2697.00	CH300231
GORSE RIDE INFANT SCHOOL	1,380.00	0.00	1380.00	C300232
GORSE RIDE JUNIOR SCHOOL	1,891.00	0.00	1891.00	CH300233
FINCHAMPSTEAD CE PRIMARY SCHOOL	900.00	0.00	900.00	CH300234
BLACKWATER VALLEY C/SIDE PTNERSHIP	4,000.00	0.00	4000.00	CH300235
TOTAL OCTOBER 2017 PAYMENTS		£158.71	£59,330.75	
TOTAL REMAINING			£124,042.13	