

**FINCHAMPSTEAD PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE**  
**7.30 PM on 29 JUNE 2016**  
**FBC CENTRE, GORSE RIDE NORTH, FINCHAMPSTEAD, BERKSHIRE**

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**PRESENT:** Cllr Markham, Vice Chair.  
Cllrs Bromley, Cundy, May, Rampton, Veitch.

Mrs Dagnall, Clerk.

**271/2016 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Woof.

**272/2016 DECLARATIONS OF INTEREST**

No declarations were received.

**273/2016 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 12 January 2016 were agreed as a true record.

**274/2016 MATTERS ARISING FROM THE MINUTES**

**143/2016 LOCAL COUNCIL AWARD SCHEME**

As previously agreed, Cllrs Cundy, Woof and the Clerk will use the Scheme criteria as the basis for a self-assessment of the Council and its activities. Carry forward.

**148/2016 EMERGENCY PLANNING**

Cllr Woof and the Clerk have made a start on the Business Continuity Plan with input from Cllr Bromley. Various actions are to be followed up.

**149/2016 UNITY TRUST BANK CHARGES**

As the Bank has now introduced charges other providers were to be looked at. The Clerk will continue to look into alternative options.

**143/2016 WOKINGHAM BOROUGH COUNCIL (WBC) SPORTS SPONSORSHIP AWARDS**

The Clerk responded to WBC confirming that match funding would not be provided, and also wrote to each of the recipients.

**PUBLIC PARTICIPATION SESSION**

No members of the public were present.

**275/2016 I&E REVIEW**

An income and expenditure report was circulated showing the current position at the end of the first quarter. No issues were raised.

It was agreed that a Direct Debit should be set up for the Information Commissioner for the annual Data Protection Registration fee, currently £35 per annum.

**276/2016 COMMUNITY INFRASTRUCTURE LEVY (CIL)**

WBC has recently issued the first of what will be a monthly report showing CIL due to the Council. A report was circulated.

A current version of the WBC Project List has also been received - as previously agreed Cllr Woof and the Clerk will go through the list and a meeting of the CIL Working Group will then

be arranged to agree priorities for potential funding, including both Council projects and WBC infrastructure projects.

The Clerk will re-circulate the Terms of Reference drawn up for joint working with WBC over the management of CIL. It was noted that the document places no obligation on the Parish Council, which retains full control over how the CIL is spent.

### **277/2016 GRANTS AND DONATIONS**

Grant applications will be reviewed at the October 2016 meeting of the Committee. Two applications have been received which require earlier consideration due to timing.

The Finchampstead Women's Group has applied for a grant towards a coach trip to Hayling Island on 19 August 2016, primarily for residents of the Gorse Ride Estate. The trip is supported by WBC, the Group itself has been fund raising and the Finchampstead Community Trips Group will be asked to make a contribution.

The cost of the coach is £585 and a minibus to transport disabled residents is also planned, with the cost to be confirmed. Tickets are being sold at £5 per head

It was agreed that a grant of £250 would be recommended to Main Council for approval.

St James' Church has applied for £8000 towards the Churchyard Extension project. The Church has raised funds towards the project and work is progressing well with the site due to be consecrated in September 2016. However, further funds are needed to allow the project to be completed.

It was agreed that a grant of £8000 would be recommended to Main Council for approval, and that as an exceptional case this should be taken from the Council's reserves, leaving the grants budget for other applications which will be reviewed in October 2016.

### **278/2016 ASSET INSPECTION**

A report was circulated showing progress with the asset inspection which is almost complete. No significant risks have been identified. A number of points were discussed and agreed.

<b>ASSET</b>	<b>ACTION</b>	
Lamp columns	6 columns on Nine Mile Ride to be inspected.	Cllrs Bromley and Cundy
Seats / benches	Works required to seats at St James' Church, Simons Wood and Warren Lane.	Clerk to progress with Church / Handyman or other contractor
Noticeboards	Kiln Ride boards need treatment.	Clerk to progress with Handyman / other contractor. Clerk to inspect last 3 boards.
War Memorial	Cleaning and repointing required.	Order has been placed as agreed at Main Council June 2016.
Bus Shelters	California Hall – minor works required.  Barkham Ride – some repair work required.	Clerk to progress with Handyman / other contractor.  Cllr May to obtain quote.

Commemorative items / water trough	Queen Victoria plaque	Clerk to refer to the Church.
	Red Oak (Silver Jubilee)	Clerk to look into removal of railings and cleaning stone.
	Trig Point on The Ridges	Clerk to look into cleaning.
	Water Trough	Clerk to look into cleaning.

The annual allotment inspection was completed by Cllr Veitch and the Clerk on 16 June 2016.

Inspections for other assets are complete or in hand. The Clerk will report back any additional issues or maintenance requirements, and is updating the Asset Register with inspection reports and asset additions/deletions.

It was agreed that the cycle racks installed at the Memorial Hall and the California Hall should be the responsibility of the Halls and not the Council.

**279/2016 CORRESPONDENCE**

The Unity Trust Bank has advised that the ALTO prepaid card will not be available after 31 August 2016 due to withdrawal of the supplier from the market.

The Bank has suggested a Unity Corporate MultiPay card as an alternative and it was agreed that the Clerk should complete applications for cards for the Clerk and the Footpath Warden.

**280/2016 FORUM**

No items were raised.

**281/2016 DATE OF NEXT MEETING**

Wednesday 12 October 2016

The meeting closed at 8.50 pm

*These minutes are subject to final approval at the next meeting of the Committee*